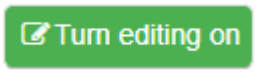
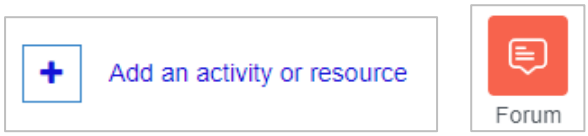
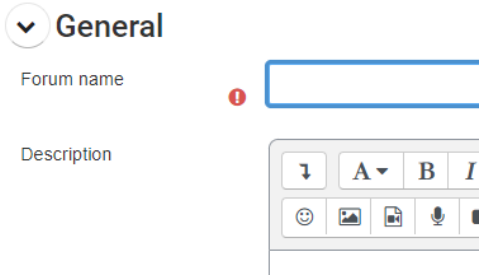
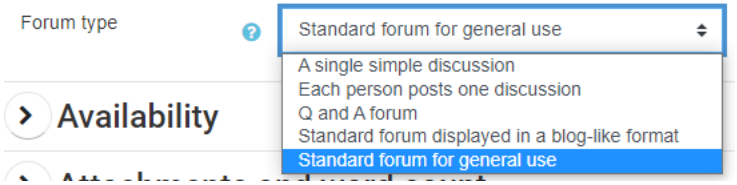
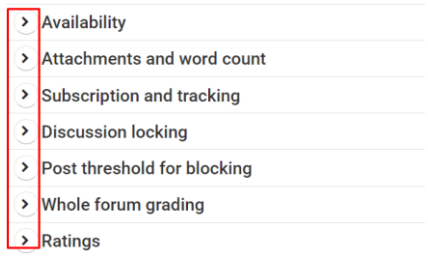
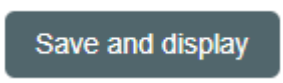
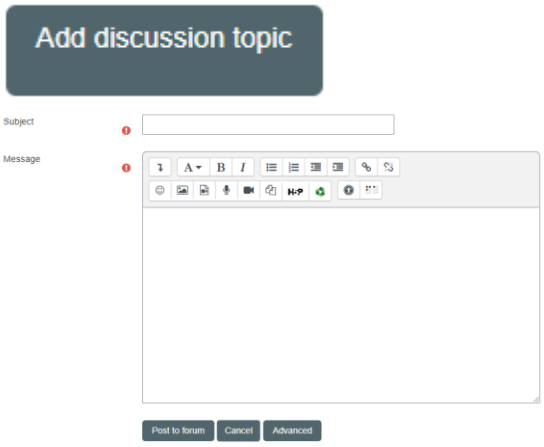
Create Discussion Forum

Moodle 4.0 Help (For Staff): https://www.lttc.eduhk.hk/moodle/help-staff

The Forum activity allows students and teachers to exchange ideas by posting comments as part of a 'thread'. Files such as images and media can be included in forum posts.

	1. '**Turn editing on**' in your course.
	2. Click '**(+) Add an activity or resource**' and then click '**Forum**' in Activities tab.
	3. Give it a name and, if needed, a description.
	4. Choose your '**Forum type**', clicking the blue question mark (?) icon for descriptions of each type. If you're unsure, use the default Standard forum for general use.
	5. Expand the other sections to define the settings you want. **Tip:** Click HERE for more details.
	6. Click '**Save and display**' to open the forum.



7. Optionally, add a post to get started. Click '**Add discussion topic**'.

   Tip: click '**Advanced**' button for more settings, e.g., upload attachment and display period.

8. Click '**Post to forum**' to finish.