Download, Grade and Feedback to Similarity Reports

Moodle 4.0 Help (For Staff): https://www.lttc.eduhk.hk/moodle/help-staff

Cover Topics:

- Download all students' submission original files
- View similarity match overview
- Add inline comments and overall feedback
- Apply grade
- Download similarity report and grading comments

Download all students' submission original files

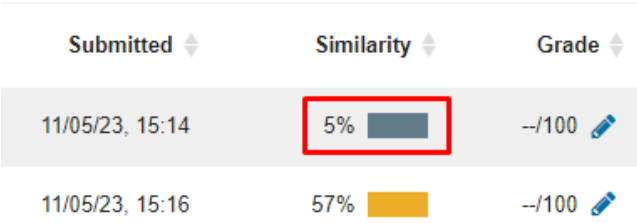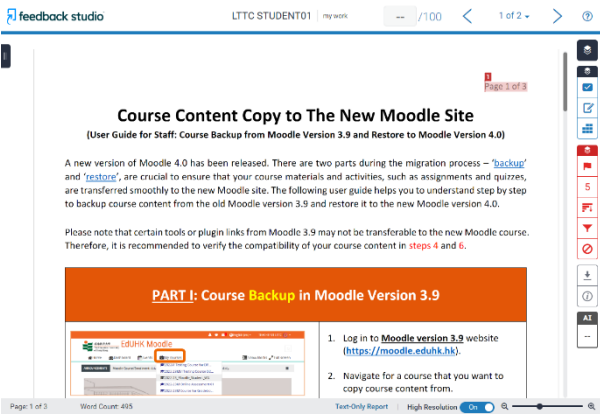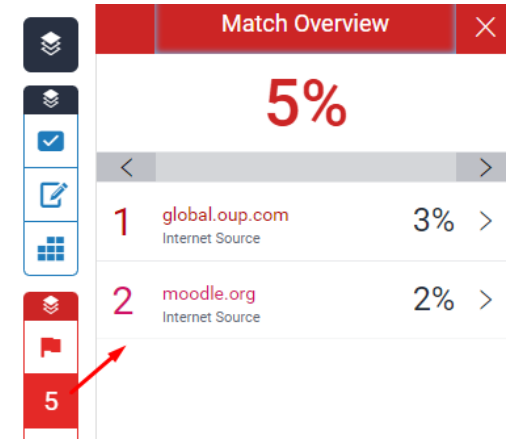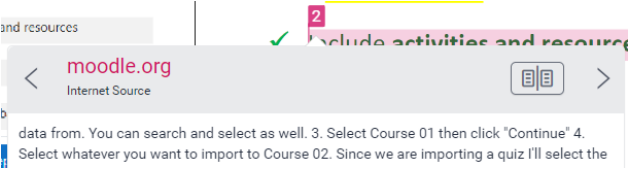|	
Turnitin Assignment	1. On your course page, click the Turnitin assignment name. A student list shows their submission information in the '**Submission Inbox**', including columns of student name, paper ID, last submitted date, similarity percentage, grade, etc.
Show All Entries Download ▾ — Original Files — Selected GradeMark Files SHOWING 1 TO 3 OF 3 ENTRIES. ☑ First Name ⇕ / Last Name ⇕ Submission Title ☑ STUDENT01 LTTC my work ☑ STUDENT02 LTTC work	2. In the column header, check the box to select all students' submission. Then, open the '**Download**' drop-down menu and click '**Original Files**'. **Tip:** Unzip the downloaded ZIP file to view each student submission file.

View similarity match overview

Turnitin Assignment	1. On your course page, click the Turnitin assignment name. A student list shows their submission information in the '**Submission Inbox**', including columns of student name, paper ID, last submitted date, similarity percentage, grade, etc.

	2. Click the '**%**' (similarity percentage) in the Similarity column to open the report.
	3. The feedback studio launched with a new tab.
	4. Click the red numerical similarity score from the similarity toolbar to open Match Overview. **Tip:** The Match Overview section displays the similarity percentage and a breakdown of all the matches that have been found on a paper, ordered by highest similarity match to lowest. To access each match in more detail, click the arrow to the right of each similarity percentage.
	Tip: You can access the source box by clicking the numbered match flag to the left of the highlighted text.

Add inline comments and overall feedback

more detail plz n released. 💬 re are two parts during the migra at⎵ Good job! ⎵ and activities, such as a lo⎵ 💬 g user guide helps you to N⎵ restore it to the new M	**Tip:** Inline comments allow an instructor to add comments directly on the paper. The inline comment appears as type overlaid on the paper. **Tip:** Your comment will automatically save, so you don't have to worry about being timed out.
y ☑ 💬 T⎹ loodle site. The follov t from th⎹ ☑ 💬 S⎹ Moodle version 3.9	1. Click on the paper where the comment should begin or highlight wording on the paper, then choose a comment option, e.g., bubble comments, typing directly over the paper or Quickmark comments. When finished, click elsewhere on the paper.
Feedback Summary ✕ **Voice Comment** 0:00 / 3:00 ⦿ ▬▬▬▬ ■ 🗑 **Edit Text** **B** *I* U̲ 🔗 [text box]	2. Leave overall feedback in the '**Feedback summary**'. To leave a text comment, click in the text box provided, and begin typing; or click the circle button to record voice comment to students.

Apply grade
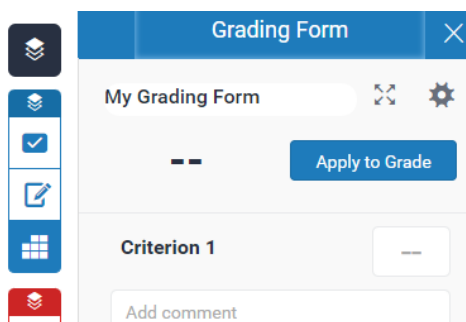
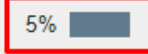|	
Turnitin Assignment	1. On your course page, click the Turnitin assignment name. A student list shows their submission information in the '**Submission Inbox**', including columns of student name, paper ID, last submitted date, similarity percentage, grade, etc.
Submitted ⬍ Similarity ⬍ Grade ⬍ 11/05/23, 15:14 5% ▮ --/100 ✎ 11/05/23, 15:16 57% ▮ --/100 ✎	3. Click the '**%**' (similarity percentage) in the Similarity column to open the report.
-- /100 < 1 of 2 ▾ >	4. To grade the assignment, enter the corresponding grade value out of 100 into the grade box on the top-right of the report. 5. Click '**left/right arrow**' to grade other student submissions.
Grading Form ✕ My Grading Form ⤢ ⚙ -- Apply to Grade Criterion 1 --- Add comment	**Tip:** Go to the Moodle help website to know more how to create and use grading form in Turnitin Assignment.

Download similarity report and grading comments

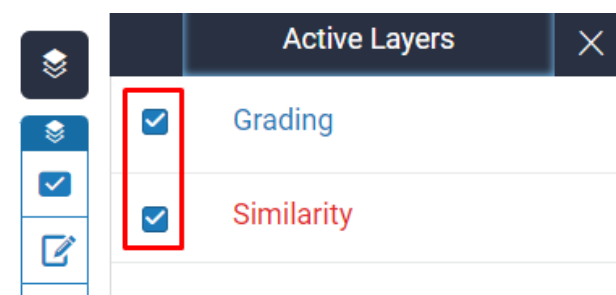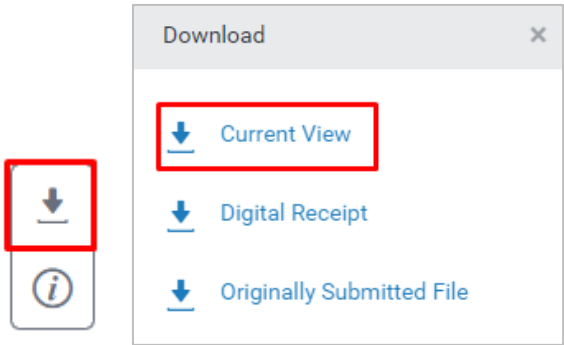|	
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	2. Click the '**%**' (similarity percentage) in the Similarity column to open the report.
	3. The feedback studio launched with a new tab.
	4. Click on the Layers icon in top right. Check the boxes of Grading and Similarity. **Tip:** uncheck Grading, if you want to exclude downloading your comment or marking.

| Download ✕ | 5. On the toolbar, click the '**Download**' button and choose '**Current View**'. Then, Turnitin will prepare the PDF file. It will be downloaded to your computer automatically. |