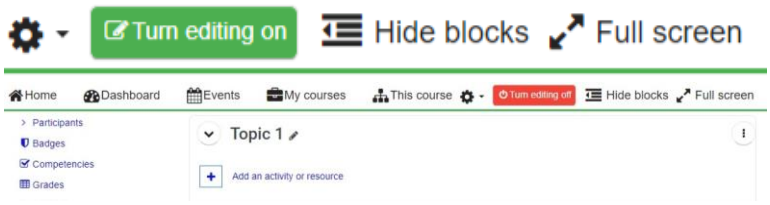
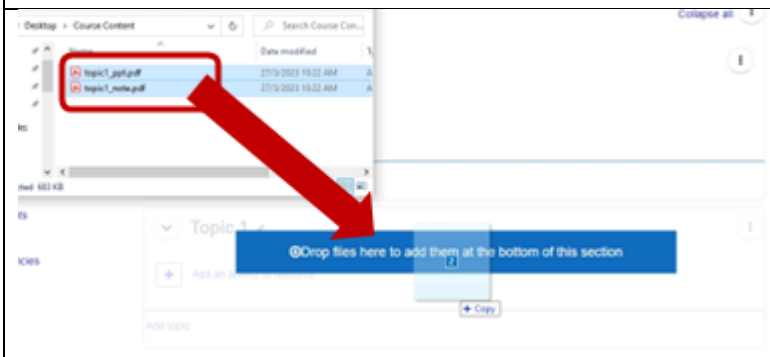
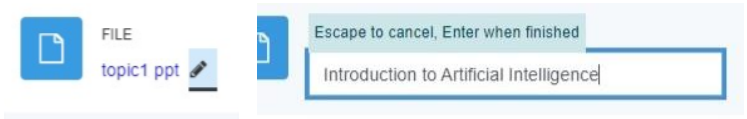
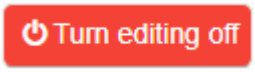
Upload File(s) on Course Page

Moodle 4.0 Help (For Staff): https://www.lttc.eduhk.hk/moodle/help-staff

	1. On your course page, click '**Turn editing on**' button at the top right corner to switch to the editing mode. 2. Scroll down page to choose a topic, say Topic 1, that you would like to add a file to.
	3. Click and drag the file(s) to Topic 1. You will see icon (+) Drop file(s) here and then release the mouse click.
	4. Simply click the Pencil icon to rename the file, then press Enter key on the keyboard when you finish renaming.
	5. Remember to turn off edit mode when you finish editing your course page.